

THE BOARD OF TRUSTEES  
OF THE RINGLING MUSEUMS  
MINUTES OF REGULAR MEETING

NOVEMBER 10, 1960

The meeting was called to order by the Chairman, Mr. Higgins. Those present were Mr. Bickel, Mr. Mc Kean and Dr. Sugg, Mr. B. Kemp Haskell, Special Assistant to the Attorney General, Mr. Donahue and Mr. Harra.

MINUTES The minutes of the October meeting were approved as mailed.

ARBORETUM DEVELOPMENT Dr. Sugg moved and Mr. McKean seconded the motion that letters be sent to Colonel Grove of Laurel and Dr. McElwee of the University of Florida thanking them for their gifts of exotic trees and plants. Motion carried.

MEMBERS COUNCIL PROGRAM The Board was invited to a reception on November 17 in the Rubens Room, following the symposium "Designs for Learning", which is sponsored by the Members Council.

REPAIRS AND RECONSTRUCTION PROJECT #0920 Dr. Sugg moved and Mr. McKean seconded the motion that release of \$2695.00 be requested to repair the theater roof, restore panel grates in the Residence, paint the interior of the tower of the Residence and restore the paneling and woodwork in the Residence penthouse. Motion carried.

Dr. Sugg moved and Mr. McKean seconded the motion that an additional \$300.00 for architectural drawings of the Terrace and boat landing for planning future work be requested, if such drawings are not found after a more exhaustive search. Motion carried.

LOAN REQUESTED Mr. McKean moved and Dr. Sugg seconded the motion that Cat. #381, Coypel--Portrait of Madame de Bourbon Conti be loaned to the

Art Gallery of the University of California at Los Angeles. Motion carried.

THEATER COLLECTION Mr. McKean moved and Dr. Sugg seconded the motion that the Theater Collection be loaned to the University of Florida for a period of one year, with renewal privileges, after the Collection has been catalogued and itemized. Motion carried.

REINVESTMENT OF FUNDS Mr. B. Kemp Haskell, Special Assistant to the Attorney General told the Board that no reinvestment of funds by this Board was possible as Trust Funds such as the Ringling Trust are in the hand of the Board of Administration of State Funds, and by law, these monies may be invested only in government, state or municipal bonds. However, it would be possible for Merrill Lynch, Pierce, Fenner and Smith to approach Mr. Terry Lee with the suggestion that the possibility of reinvesting in other government issues to increase the income from the Trust Fund, be investigated.

AIR CONDITIONING The engineering report on the proposed air conditioning system prepared by Reynolds, Smith and Hills was received. Their estimate of the total cost is \$245,000.00

BUDGET The salary of the Director was set at \$12,000.00 for 1961-1962 and at \$12,500.00 for 1962-1963.

Mr. Donahue presented a list of possible cuts from the Budget as previously sent to the Board. This list included--

Department	Item	Difference
Library and Education	Exhibits to schools	\$ 1800.00
	Books	2350.00
Special Events	Professional fees	3400.00
	Chairs	5160.00
	Cushions	1056.00
Publicity	Outdoor Advertising	2000.00
Director's Office	Freight	400.00

Circus Museum	Printing	\$ 1000.00
Fiscal	Insurance	3000.00
Building	Air Conditioning for Snack Bar	<u>2600.00</u>

Total amount to be deducted from previous Budget total	\$22,766.00
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One item of \$1000.00 for materials for restoration of circus wagons was left in the Budget because it was felt that amount was necessary to preserve the materials which would otherwise deteriorate and which have recently been acquired.

Mr. Bickel moved and Mr. McKean seconded the motion that the Budget, as presented to the Board, with the deletion of \$22,766.00 be approved. Motion carried.

NEXT MEETING AND ADJOURNMENT The next meeting will be held on Thursday, December 8.

The meeting was adjourned at 5:05 P. M.

*Frances C. Henshaw*  
Secretary

THE RINGLING MUSEUMS  
Sarasota Florida

AGENDA FOR BOARD OF TRUSTEES MEETING

November 10, 1960

ARBORETUM DEVELOPMENT

At the suggestion of Ed Pastorius, Assistant County Agent, Colonel William Groves of Venice donated to the Ringling Museum 23 rare shrubs and trees of types not previously represented here. Colonel Groves has other extremely rare plants which he is air-layering for the Museum.

A second gift of exotic plants from Dr. E. W. McElwee of the Department of Horticulture of the University of Florida will be available within the month.

MEMBERS COUNCIL PROGRAM

The Members Council of the Ringling Museum will sponsor a symposium "Designs for Learning" at the Asolo Theater on Thursday, November 17, at 8:30 P.M. Speakers will be Dr. Wesley A. Hotchkiss, General Secretary, The Division of Higher Education and The American Missionary Association, The Board of Home Missions of the Congregational and Christian Churches, and Mr. Walter McQuade, A.I.A., Associate Editor Architectural Forum and author of Schoolhouse. They will be followed by a panel discussion moderated by Dr. Lester W. Nelson, Treasurer of the Ford Foundation - Fund for the Advancement of Education. A reception in the Rubens room will follow the program. Members of the Board of Trustees are especially invited to attend.

REPAIRS AND RECONSTRUCTION PROJECT 0920

At the meeting following hurricane Donna the Board approved the addition of supplementary drains for the Asolo Theater under Repairs and Reconstruction Project 0920. Mr. Fielli assumed that \$300 would be adequate for this project. In the meantime several roofers have inspected the drainage system of the Asolo Theater and have found it to be completely inadequate. The roofers are in agreement that the Asolo Theater needs an 8" cast iron roof drain to a 6" x 6" copper downspout and conductor head. The lowest bid which Mr. Fielli has received for this work is \$870, including cutting and patching the roof. The remainder of the work is to be

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done by force labor at the approximate cost of \$500. Since this amount is so much larger than the original estimate, this item is again submitted to the Board for approval.

Approval of the following items is also requested:

1. Restoration of fourteen grates (seven large panels, one small panel and six window panels) at the Ringling Residence. Grates are to be repaired, sandblasted and galvanized. Machine shop work (contracted) will be approximately \$375 and force labor \$200.
2. Painting interior of tower at Residence - \$250.
3. Restoration of woodwork and paneling in penthouse. Labor and materials - \$500.
4. Securing architectural drawings of terrace and boat landing for planning future work - \$300.

FISCAL REPORT

Attached is a statement of admission and receipts for the month of October, 1960.

Supplement No. 1

to

Agenda for Board of Trustees Meeting

November 10, 1960

LOAN

The Art Gallery of the University of California at Los Angeles has requested the loan of the Charles Coypel Portrait of Madame de Bourbon Conti for an exhibition of "French Masters, Watteau to Delacroix" from March 5 through April 16, 1961. Other loans have been granted by the Metropolitan Museum, the Boston Museum of Fine Arts, the Kansas City Museum and from several French museums through the French Government. A fully illustrated catalogue will be published. The insurance value of the painting is \$15,000. Permission to grant this loan is requested.

RINGLING MUSEUM OF ART  
 COMPARATIVE STATEMENT OF ADMISSIONS  
 AND RECEIPTS - - October 1960.

	<u>1960</u>		<u>1959</u>	
	<u>No. of Admis.</u>	<u>Amount</u>	<u>No. of Admis.</u>	<u>Amount</u>
MUSEUM	939	\$ 928.80	2,476	\$ 2,482.20
RESIDENCE	2,153	2,077.00	3,528	3,486.10
COMBINATION	1,551	3,019.70	8	16.00
CIRCUS MUSEUM	1,277	634.77	20	40
SALES COUNTER		1,397.09		2,058.49
MEMBERSHIPS		90.00		295.00
MOVIES		867.50		595.00
SPECIAL EVENTS		-0-		-0-
FEDERAL TAX		3.85		36.19
SALES TAX		30.04		24.67
SEVEN-UP & COKE		57.74		47.82
INT.ON INVEST.		-0-		-0-
ART CLASSES		-0-		-0-
MISCELLANEOUS		8.25		66.52
		<u>\$9,114.74</u>		<u>\$ 7,988.13</u>

2,335 Free Admissions to Museum - 5 Free Days - Oct. 1960

2,212 " " " " - 4 Free Days - Oct. 1959

Possible Cuts

<b>Operatng Expenses:</b>	<b><u>Difference</u></b>
Library & Education Dept. New Exhibitions to be circulated to schools from \$900 each year to zero	\$ 1,800.00
Special Events Professional fees & services from \$5,700 each year to \$4,000	3,400.00
Publicity Dept., outdoor advertising signs from \$6,000 each year to \$5,000	2,000.00
Director's Office, freight from \$200 each year to zero	400.00
Circus Museum, printing and reproduction service from \$600 each year to \$100	1,000.00
Fiscal Dept., insurance from \$9,000 each year to \$7,500	3,000.00
Buildings Dept., air conditioning unit for snack bar from \$2,600 to zero	<u>2,600.00</u> \$14,200.00
<b>Operating Capital Outlay:</b>	
Library & Education Dept., books - from \$4,175 each year to \$3,000	2,350.00
Special Events, 86 Venetian chairs - from \$5,160 to zero	5,160.00
Special Events, 176 cushions for Venetian chairs - from \$1,056 to zero	1,056.00
Circus Museum, materials for restoration of wagons - from \$1,000 each year to \$500	<u>1,000.00</u> \$ 9,566.00
<b>Combined Total</b>	<b>\$23,766.00</b>

11-10-60



## Theater Collection

The Ringling Museum has a fairly extensive collection of photographs, programs and theatrical heralds of the 19th and early 20th centuries. For the most part they are too late to be exhibited in the theater and are not germane to the Circus Museum. This material, which was acquired as part of the Chambers collection, has never been exhibited.

Mrs. S. Yancey Belknap, Director of Theater, Dance and Music Archives, and Mr. John Buechler, Head, Rare Book Collection, of the University of Florida have requested that the material be transferred to the theater archives of the University. I should like the opinion of the Board as to the disposition of the collection. There are a number of possibilities:

1. Give the collection outright to the University of Florida.
2. Place the collection on extended loan at the University of Florida.
3. Catalogue and trade the collection for circus material.
4. Leave the material in storage as it is.

The possible trade-in value minus the expenses of cataloguing, packing and shipping it to a dealer may be estimated at approximately \$3,000 to \$4,000.

DUE TO THE PRESSURES OF THE SEASON, THE DECEMBER MEETING  
WAS CANCELLED.