



The Florida State University
Tallahassee, Florida 32306

Faculty Senate

AGENDA
FACULTY SENATE MEETING
Moore Auditorium
March 12, 1986
3:45 p.m.

- I. Approval of the minutes of the February 19, 1986 meeting
- II. Approval of the agenda for the March 12, 1986 meeting
- III. Report of the Steering Committee, J. Carey
- IV. Reports of Standing Committees
 - a. Election Committee, T. Matherly
Nominations will be taken for the Professional Relations and Welfare Committee, Grievance Committee (from Arts and Sciences, Education, Home Economics, Nursing, Social Sciences, Social Work) and University Committee on Faculty Sabbaticals
 - b. Graduate Policy Committee, S. Rollin
 - c. Undergraduate Policy Committee, J. Icerman
- V. Special Agenda Item
Remarks by Terrell Sessums, Chairman, Board of Regents
- VI. New Business
- VII. Unfinished Business
 - a. Evaluation of Administrators, D. Gruender
 - b. Honor System Revision, G. Phifer
- VIII. University Welfare
- IX. Announcements of Deans and other administrative officers
 - a. Elisabeth Muhlenfeld, Dean of Undergraduate Studies
"Update on Undergraduate Studies"
- X. Announcements of the President of the University

ANNOUNCEMENT: The Office of Alumni Affairs and the University Club will host the University Club Wednesday Social in Beth Moor Lounge in Longmire immediately following the Senate meeting. All University friends are invited to attend. A charge of \$1.50 will be collected to help defray expenses.



Corrected
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FACULTY SENATE MINUTES
March 12, 1986

I. Regular Session

The 1985-86 Faculty Senate met in regular session on March 12, 1986, at 3:45 p.m. in Moore Auditorium. Ms. Merrill Hintikka, Senate President, presided.

The following members were absent. Alternates who were present are listed in parenthesis following the member they represent. G. Abcarian, D. Ammerman, G. Bates, G. Brudenell, R. Chatel, R. Dalton, T. Denmark, M. Driscoll (J. Hills), J. Fenstermaker, H. Fletcher, J. Hoffman (J. Beckham), P. Johnson, T. King (M. Young), R. C. Lacher, A. Lang, J. Markarian, P. Martin, H. McConnell, R. McWilliams, W. Pelham, A. Rasher, D. Rasmussen, S. Rollin, R. Rubino, W. Schmidt, J. Simmons, R. Smith, J. Steen, J. Taylor, H. Thomas, B. White.

II. Approval of the minutes

The minutes of February 19, 1986, were approved with the following corrections. On page eight under remarks by President Sliger, clarification on activities of SCRI should read that the building to house the Supercomputer will be in Innovation Park; personnel for SCRI will stay on campus. Also under remarks by President Sliger, FSU is negotiating the acquisition of the Marantha House, this is by no means final at this time.

III. Approval of the agenda

There are two minor changes in the agenda, IV.b. GPC report will be presented by J. Standley and VII.b. Honor System Revision will be presented by A. Mabe. Agenda approved with these changes.

IV. Report of the Steering Committee, J. Carey

"Since the last meeting of the Senate on February 19, the Steering Committee has been active on a number of fronts. We held regular meetings on February 24, March 3, and March 10, and met with President Sliger on March 5 for an extended discussion. We had lunch today with the Honorable Terrell Sessums, Chairman of the Board of Regents, and had an opportunity to share our mutual concerns with the strengthening of Florida State University and the State University System.

Some specific matters which we have discussed include the following:

1. We have been concerned with some reports in the State University System about groups of persons who attempt to attend classes for which they are not enrolled in order to tape remarks which professors make on current controversial issues such as creationism. Such incidents have happened at other institutions in the state system and we are wary of such attempts of outsiders to "infiltrate" classrooms of this University. We have discussed this matter with the Dean of the Faculties, Steve Edwards, and have asked him to research both state law and BOR regulations on this matter. We may urge a campus-wide mailing to faculty about these regulations. Faculty who have more specific concerns should contact Dean Edwards.

2. We have spent a good bit of time discussing the role and function of the athletic department within the University, and in particular the question of the autonomy of the athletic department vis-a-vis the athletic board. Senators will be interested to know that the University has just completed a self-study of intercollegiate athletics undertaken at the request of Chancellor Reed. Our self-study committee was chaired by Dr. Beverly Yerg and was made up of representatives from the athletic department, faculty, students, and alumni. The Yerg Committee self-study is an extension of themes and issues which were raised originally in the Sandon report. The recent national attention given to the Kemp case in Georgia has, of course, raised the concerns of the Steering Committee that all of our procedures concerning the admission of athletes, retention of athletes, and the graduation ratio of athletes to non-athletes are understood and implemented within the broad policies of the University.

Both the athletic board and the Steering Committee intend to carefully review the self-study. The Steering Committee continues to express its keen interest in the support of the Women's athletic program; our immediate concern is to encourage the employment of a strong and experienced woman to fill the position which Barbara Palmer vacated as Associate Director of Intercollegiate Athletics. A search committee is currently screening candidates for that position.

3. The Steering Committee is aware that meetings are now going on to evaluate various reports which have grown out of the Strategic Planning and Budgeting process. Inasmuch as possible we would like to monitor those meetings and shall keep the Senate informed of any concerns which might arise.

4. At our meeting on March 10 we prepared a list of recommendations for appointment to Senate committees for the 1986-87 academic year. Senators will receive a copy of those nominations in the mail at least a week before the next scheduled meeting of the Senate on April 16. Senators will recall that this is a change in procedure from what the Steering Committee and Senate have done in previous years. The rationale behind this is to have these appointments ratified in April so that key committees may organize and plan work in the summer and not lose valuable time in the fall before

setting down to work. The Senate will these nominations on April 16. In the nominations prepared by the Steering Committee we were concerned to balance committee appointments with some experienced people with some new members of the faculty, and also to assure wide representation from all schools and units across the University.

All senators are alerted that the April meeting will be the last of the 1985-86 Senate. Following our usual custom that will also be the time when the new Senate for 86-87 will also convene and elect a President of the Senate and members of the Steering Committee for 1986-87, The Senate by-laws provide, by the way, that nominations for the Steering Committee should be made in writing to Janis Sass, who serves as secretary of the Senate from ballots she will distribute to members of the 1986-87 Senate. Names of persons nominated will be circulated in advance to members of the Senate prior to the meeting on April 16.

Any Senators who have matters that you would like to have the Steering Committee discuss should contact Dr. Hintikka or any member of the Steering Committee."

V. Reports of Standing Committees

a. Election Committee, T. Matherly

Mr. Matherly explained that through procedures established by each college or school the following names have been received for the Professional Relations and Welfare and Grievance Committees.

Professional Relations and Welfare

Jean Bryant, A&S

Janet Burroway, A&S

Steve Rollin, Education

Jim Sampson, Education

Diana Spillman, Home Economics

Carol Darling, Home Economics

Dianne Speake, Nursing

Barbara Cottrell, Nursing

Jay Baker, Social Sciences

Charles Connerly, Social Sciences

Evelyn Glenn, Social Sciences

Winsor Schmidt, Social Sciences

Kathy Kemp, Social Sciences

Doug St. Angelo, Social Sciences

Carolyn Steele, Social Work

Judy Altholz, Social Work

The floor was open for additional nominations. None were received and Mr. Roeder moved the nominations be closed. This motion was seconded and passed.

Grievance Committee

William Long, A&S
William Rhodes, A&S
Heinz Luebkekmann, Education
Belen Mills, Education
Ruth Pestle, Home Economics
Dorothy Sidwell, Home Economics
Fannie July, Nursing
Deborah Frank, Nursing

Michael Armer, Social Sciences
Russell Dalton, Social Sciences
Kathy Kemp, Social Sciences
James Fendrich, Social Sciences
William Laird, Social Sciences
Betty Piccard, Social Work
Cynthia Christy Baker, Social Work

The floor was open for additional nominations. Emma Kittles was nominated from Home Economics, hearing no other nominations Mr. Carey moved the nominations be closed. This motion was seconded and passed. Mr. Matherly reminded the Senate that a ballot would be mailed to the General Faculty for voting from the names listed above.

The following names were received as nominees for the University Committee on Faculty Sabbaticals.

University Committee on Faculty Sabbaticals

Jacob Beard	James B. Meyer
Louis Bender	Ruth Pestle
John Brigham	Betty Piccard
Dwight Burton	Diana Scott
Doris Clack	Kathryn Scott
Lawrence Cunningham	Jayaram Sethuraman
Michael Frumkin	Dianne Speake
Erasmus Gerato	Ralph Stair
Roy Johnson	Alvin Stauber
David Kirby	Calvin Zongker
Elizabeth Mann	

The floor was open for additional nominations. Neil Fletcher was nominated from Arts & Sciences, hearing no other nominations Mr. Carey moved the nominations be closed. This motion was seconded and passed. Mr. Matherly reminded the Senate that a ballot would be mailed to the tenured faculty for voting from the names of tenured faculty listed above.

b. Graduate Policy Council, J. Standley

and terminal masters ← "As you know an ongoing primary function of the GPC is to review doctoral degree (and term ^{of masters} degree programs and conduct follow-up two years later to determine whether GPC recommendations are implemented. For this academic year, the GPC scheduled 10 doctoral programs for review, 6 of these have been completed: Art History, Statistics; Research and Evaluation; Urban and Regional Planning; Theatre; Political Science. All were recommended to be continued. The remaining 4 programs are scheduled for consideration by the GPC in March and April and includes: Counseling Psychology and Human Systems; Psychology; Reading Education; Criminology.

The GPC has also scheduled 8 follow-up reviews; 5 have been completed and an additional 3 programs are scheduled for follow-up in April.

A report on university-wide minimum requirements for thesis/dissertation degree credit, procedures, and funding implications was conducted by a sub-committee of the GPC. Recommendations and proposed graduate policy changes have been forwarded to the Senate Steering Committee for action by the Senate on a future date.

An additional sub-committee of the GPC is developing an analysis and report on graduate student funding that will be forwarded to the Steering Committee in the near future."

c. Undergraduate Policy Committee, J. Icerman

**Undergraduate Policy Committee
Report to the Faculty Senate
March 12, 1986**

The UPC has met twice this semester. The Committee's work has been primarily in two areas:

- (1) At its meeting on March 7, the Committee approved three policy changes related to items in the current Bulletin. These recommendations will be distributed to Senators shortly and will be presented to the Senate at the April meeting.
- (2) The Committee has received several requests for new liberal studies courses. Related to these requests, the Committee has sought advice from the appropriate area committees and is evaluating the requests consistent with the criteria adopted by the Senate in 1981. At this time I want to reiterate that the Committee is concerned about proliferation in the Liberal Studies program and is taking a hard look at each request. The Committee plans to complete its work on these requests in late March. Any courses approved will be recommended to the Senate at the April meeting.

VI. Special Agenda Item
Remarks by Terrell Sessums, Chairman, Board of Regents

Mr. Sessums gave a few brief remarks as he wanted to allow time for questions from the floor. He stated that he was visiting the nine state universities, encouraging that they work with the Chancellor to find solutions to the specific needs each has. Mr. Sessums noted that the senior institutions have a strong active faculty. Five major ingredients for a university are: strong, capable faculty; top students; manageable ratio of students to faculty; facilities equipment and a strong commitment to excellence.

The BOR is pushing to bring faculty salaries into the upper quartile. This, of course, means a stronger push in the legislature.

There were many questions from the floor. Mr. Sessums noted that FSU is one of the more mature universities with strong programs and faculty. More money is needed for renovation than for new space and that FSU needs to be more competitive for good students.

VII. New Business

The Steering Committee knew of no new business for today's meeting.

VIII. Unfinished Business

a. Evaluation of Administrators, D. Gruender

Mr. Gruender was delayed and Ms. Hintikka stated that the sub-committee looking at the evaluation of administrators would have a report very soon.

b. Honor System Revision, A. Mabe

Mr. Mabe presented the report from the Honor System Revision committee. A motion to accept the report was seconded. Mr. Roeder moved to amend the report with substitute amendments for section (6) (d) 3 and 4 (attachment 1). After discussion this substitute amendment was defeated.

Mr. Launer moved a substitution for (6) (d) 1.(attachment 2). This amendment was approved.

Mr. Fox presented an amendment to the last sentence of section 6(d)4. After a brief discussion an amended version (attachment 3) was accepted by Mr. Fox and was approved by the Senate.

Mr. Madsen moved to approve the report as amended. His motion was seconded and the Senate approved the report.

A final amended copy of the Honors System is attached as ADDENDUM 1.

IX. University Welfare

Mr. John Eckhardt, General Manager, of the University Bookstore asked to make attachment 4 part of the minutes for information purposes.

Mr. Roeder moved acceptance of the following resolution. The resolution was adopted unanimously.

Now Therefor:

Since SB 661 specifically allows licensed students and faculty to bear concealed weapons or firearms onto the campus; And: Since tragic events have occurred involving an armed student and the death of one of our colleagues on this campus: BE IT RESOLVED that the Faculty Senate of the Florida State University urges all members of the legislature to vote to uphold the governor's veto of SB 661;

And that copies of this resolution be sent to:

The President of the Florida Senate
The Speaker of the Florida House of Representatives

and to all members of our local legislative delegation:

Senator Pat Thomas, 222 Senate Office Building
Senator Bill Grant, 224 Senate Office Building
Representative Alfred Lawson, Jr., 311 House Office Building
Representative Herbert F. Morgan, 219 Capitol Building

with the request that they circulate this resolution among the members of the legislature.

- X. Announcements of Deans and other administrative officers
a. Elisabeth Muhlenfeld, Dean of Undergraduate Studies

"The Division of Undergraduate Studies as an organizational entity is new, and like all infants, has experienced dramatic change and growth in its first 16 months. Coming on board in July, 1985, was a full time associate dean, Dr. Sandra Rackley of the College of Communication, who brought with her expertise in and enthusiasm for advising, an academic specialty in interpersonal skills, and a special interest in retention. With the retirement of Rema Ratcliff in the fall, the position of University Ombudsman was ably filled by Ms. Kay Stops. Dr. Bruce Janasiewicz was hired to carry forward work on computer assisted advising, and turned out to have skill, experience, and know-how in orientation /advising and academic planning as well. To help get Honors and Scholars underway, Mr. Randy Vickers has joined us, with a background in counseling and guidance, numerous contacts among the regional high schools and a flair for devising unusual meetings and events intriguing to students of honors calibre. These are only a few of several excellent staff additions to the Division with whom you may come in contact.

Organizationally, the Division has some functions which are purely academic, and some which serve the entire University population as academic support. The Office of Undergraduate Studies, our principal academic office, has worked hard to strengthen the advising system on campus, --a difficult proposition in a University as diverse as ours. Last Spring, the Faculty Senate approved a university-wide statement on academic advising which the President has since approved as university policy. We now have on file advising plans for each department, program, school and college, and a faculty coordinator in each of those units to allow us clear lines of communication on advising matters. This term, the Undergraduate Advising Center has opened officially; this fledgling concern is housed on the second floor of Bryan Hall, conveniently close to the Career/Curricular Information Center and the Career Placement Office, in space graciously loaned by the Division of Student Affairs. Each term, we will hold a workshop for all advising coordinators. The coordinators in your departments will be getting an invitation for the first one very soon, and the Center will send out a regular newsletter to all advisers, as well as publishing the Academic Program Planning Guide, the Faculty Advisers Handbook, and a new student academic handbook. We have strengthened ties to Special Programs and the Horizons Unlimited Program for the support and close monitoring of students in those programs, and have completed the implementation of the recommendations of the Sandon Committee for the academic support of our student athletes.

On the important matter of retention, the above mentioned developments in our academic advising and monitoring abilities are steps in the right direction. A newly appointed Retention Committee

has been very active in the last five months, and work is in progress to develop a coordinated data collection and reporting system, useful for all offices interested in retention data. To do much more will require more staff and funding--the old story, and one the Budget Committee has heard repeatedly this week.

The Honors and Scholars Program moved into its House in August, and is already brusting at the seams--happily so. Senate action in the Fall updated academic policies of Liberal Studies Honors and Honors in the Major, and made the Honors Committee a committee of the Senate. Academic departments have shown an increased interest in the Honors Program, and I understand two deans are slated to teach Honors classes next year. Our new structure allows many enrichment opportunities for students in the Honors Program and for recipients of academic scholarships: among these opportunities are guest speakers and Friday gatherings on an astonishing variety of topics and themes. Honors students have been invited to usher the Distinguished Lecture Series, and the students themselves have generated a newsletter which testifies with each new issue to the vitality in the program. An especially nice note is the fact that we have already had over 220 prospective freshman accept their invitations into the Honors Program for Fall '86. Many of them will be housed in an Honors wing of Landis, thanks to the support of the Office of Resident Student Development.

The Summer Enrichment Program and Experience FSU are now housed organizationally in the Division of Undergraduate Studies. Dr. David Ammerman has recently received a grant from the McKnight Foundation which will, among other things, allow us to double the number of minority students entering their senior year whom we can bring to campus for a week this summer.

Progress is equally encouraging in the academic support arm of the Division. The Office of Admissions has experienced a dramatic increase in applications for Fall 1986, and we believe that this unusual increase is not entirely a fluke, nor entirely due to the success of our excellent football team and top-ranked baseball team. Last summer, we hosted a first annual Institute for Counseling Issues which brought key high school counselors from all over the state to our campus for discussion on recent legislative actions and other matters affecting undergraduate education. And this fall, the Office of Admissions was able to increase the number of visits to high schools throughout the state. FSU's reputation as a good place to send students is currently high, and we hope to keep it that way. A new group called Seminole Ambassadors has been formed to assist the Office of Admissions by calling students, visiting schools and working at Preview and Honors and Scholars Weekend.

Financial Aid is an office that deserves increasing visibility as a crucial foundation stone of FSU. The Kreimer Committee on Scholarships and Dr. Turnbull's January workday have helped to focus attention on the importance of financial aid and the need for more academic scholarships. This year, there has been a genuine improvement in student financial aid services and counseling in this much-overworked office, and its staff is especially excited about having made real strides in moving from a paper and pencil operation to one both more efficient and more reliable through computer assistance.

The last two areas about which I will speak are in the process of attempting to make dramatic and highly visible and useful enhancements to the University. First the Office of the Registrar is working to improve registration (and let me remind you that registration is only one of many activities of that office). One important enhancement will be in the area of Early Orientation. This summer, we will bring more and smaller groups to campus. Then we can spend more time in academic advising and will be able to allow incoming students to get their registration problems taken care of during the summer, drastically reducing the most needful group of students at Fall Registration. A much more far reaching innovation is afoot in our Telephone Registration project. We are experiencing funding difficulties, but nevertheless, by hook or by crook, we intend to pursue this pot at the end of the rainbow, and our goal is to have it tested and ready to go for next summer.

Secondly, as you may remember, FSU made sound progress through the Spring of 1985 on a computer assisted advising system (otherwise known as an automated degree audit). When the legislature appropriated funds in the summer to institute a similar project for all the SUS, our in-house effort was put on hold for several months. It now looks as if we will be able to marry our initiative on this campus to the statewide project, and we hope to be able to let you see some fruits of an operative degree audit system next year.

Let me end on a personal note. Not much more than a year ago, I was a faculty member (and a Faculty Senator) in the Department of English, uninitiated into the intricacies of the activities of all the offices which now make up the Division of Undergraduate Studies. I have learned a great deal about the scope and sheer size of this University, about its programs of excellence in disciplines unrelated to mine, about the struggles in every support office to keep up with Board regulations and state mandates and to deal with and to deal with astonishing numbers of students, given necessarily

limited space, staff and funds. I have been far more impressed than I expected to be with the quality and dedication of the administration of the offices within the Division. Student complaints are perennial, but the number of such complaints has gone down noticeably. The Division is striving to insure that every student and faculty contact is a positive and helpful one. That is a goal we will never achieve, but we plan to come close. If you become aware of any breaches of that commitment, I assume you won't hesitate to let me know. When things go well, by all means let us know about that, too. Thank you."

XI. Announcements of the President of the University

President Sliger thanked Chairman Sessums for spending some time with Florida State University. He announced that candidates for the Pepper Chair were being considered. Committees are being appointed for several Eminent Scholars Chairs.

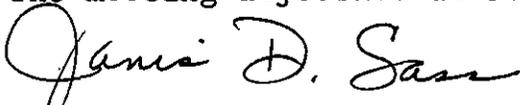
The search for the basketball coach is narrowing down. The scholarship drive in the Fall has almost attained its 2½ million dollar goal.

Through the Council of Deans approval has been obtained for a lab fee. It must now go through the Board of Regents. VP Turnbull and Martin Roeder worked very hard on this.

The dedication of Innovation Park went smoothly, and we will be breaking ground for Engineering within a month.

XII. Adjournment

The meeting adjourned at 5:35 p.m.



Janis D. Sass
Secretary, Faculty Senate

THIS AMENDMENT WAS DEFEATED

Substitute Amendment for (6) (d) 3 and 4

Academic Honor System: Faculty Responsibilities

- (3) When an Instructor believes that a student/students has violated the Academic Honor Code in one of his/her classes, the Instructor should discuss the matter with the student(s). Following such discussion, if the Instructor still believes that the Code has been violated, he/she may impose such academic penalty as he/she deems appropriate. The Instructor should report the incident to his/her Department Chair or Dean, including the penalty to be assessed.

The student(s) so penalized may appeal the decision of the Instructor to the Instructor's Department Chair or Dean, who, after consultation with the Instructor, shall forward a written report of the incident to the University Judicial Officer, giving the student(s) name(s) and number(2) the charge by the Instructor, and a record of the penalty assessed.

- (4) If there is a determination of guilt pursuant to the Academic Honor System, the penalty assessed by the Instructor shall stand. A student making such an appeal shall be allowed to continue in the course until such time as a determination of guilt has been made. If a determination of innocence is made, the student shall receive the grade earned without penalty. Should the determination not be made before the term is ended, the Instructor shall assign a grade of NG until such a determination is made.

Substitute for (6) (e) 1 University Judicial Officer Responsibilities

The University Judicial Officer shall forward the report of the Department Chair or Dean, together with the appeal of the student, to the Student Supreme Court to conduct hearings or trials at which a determination of guilt or innocence shall be found. The Student Supreme Court shall report such findings to the University Judicial Officer and to the Instructor and his/her Department Chair or Dean.

THE FLORIDA STATE UNIVERSITY
Tallahassee, Florida 32306

March 12, 1986

M E M O R A N D U M

TO: All Deans, Department Chairs, and Teaching Faculty
FROM: John L. Eckhardt, General Manager 
SUBJECT: Course Book Requests

On behalf of the staff and management of the University Stores, I would like to thank you for your cooperation during the Fall and Spring Semester. Although there are those who may disagree, we in the University Stores will make every effort to assure you that we will have the proper books, in the appropriate quantity, at the right time. To obtain this goal we are asking for your assistance.

I ask that your course book requests for Fall 1986 be submitted to the University Stores no later than April 1, 1986. To many of you, this may seem extremely early but we have a number of reasons. The primary reason is that early submission of orders enables the store to offer the best possible price to the students during our end of the semester "Used Book Buyback", which starts April 16th. It also provides us with the opportunity to purchase more used books from companies in that business. Another reason for this early request is that many of you will not be on campus or in the area during the summer. In general, the earlier we place orders, the better the likelihood of our receiving books on time becomes. Most college stores order books approximately the same time. We'd like to be able to get ahead of as many of them as possible.

Laurette Yancoskie, Bookstore Manager; Betty Proctor, Book Ordering Supervisor; and I as General Manager of the University Stores are committed to making the Fall of 1986 the beginning of a new and better era of University Stores operations. We have no intentions of letting you and more importantly the students down.

As a reminder, Summer Book Request were due February 3, 1986. As of this date, our records indicate that there are those who have yet to submit their requests. If you have not submitted your request, please do so immediately.

Should you have any questions or problems, please contact me at 644-4737; Laurette Yancoskie 644-6400; or Betty Proctor at 644-3448.

JLE:cmp

cc: President Sliger
Vice President Turnbull
Vice President Hodge
Barbara Johnson

1986 REVISIONS
ACADEMIC HONOR SYSTEM

(6) Academic Honor System

(a) Academic Honor Code: The Academic Honor System of The Florida State University is based on the premise that each student has the responsibility (1) to uphold the highest standards of academic integrity in his/her own work, (2) to refuse to tolerate violations of academic integrity in the University community, and (3) to foster a high sense of integrity and social responsibility on the part of the University community.

(b) Violations of the Academic Honor Code:

1. During examinations, violations of the Academic Honor Code shall include referring to information not specifically condoned by the instructor. It shall further include receiving information from a fellow student or another unauthorized source.

2. Regarding academic assignments, violations of the Academic Honor Code shall include representing another's work or any part thereof, be it published or unpublished, as one's own. It shall also include presenting or submitting any academic work in a manner that impairs the instructor's ability to assess the student's academic performance. For example, plagiarism includes failure to use quotation marks or other conventional markings around material quoted from any source.

3. Violations of the Academic Honor Code shall include obtaining, distributing, or referring to a copy of an examination which the instructor/department has not authorized to be made available for such purpose.

4. Violations of the Academic Honor Code shall include any act which impedes the ability of other students to have fair access to materials assigned or suggested by the instructor. For example, removal or destruction of library or other source materials violates the Academic Honor Code.

5. Academic dishonesty shall include tampering with another student's work or impairing in any way the instructor's

ATTACHMENT 2

To amend section 6.(d)1. so as to read:

Any instructor may require his/her students to sign a pledge at the conclusion of each examination stating that they have neither given nor received aid from any unauthorized source during the examination.

THIS AMENDMENT WAS APPROVED

ATTACHMENT 3

Substitute for the last sentence of 6.(d)4:

...Should no determination be made before the end of the term, the instructor shall record an appropriate grade to reflect the situation until a final decision is made.

THIS AMENDED AMENDMENT WAS APPROVED

5. The chair of the Academic Honor System Hearing Panel shall be responsible for reporting the decision to the student, the instructor, and the University Judicial Officer.

(e) University Judicial Officer Responsibilities

1. The University Judicial Officer shall explore the circumstances and determine whether, in the light of the severity and frequency of the student's violations of the Academic Honor Code, any disciplinary penalty (section g) should be imposed. The student may elect a hearing before the Student Supreme Court.

2. The University Judicial Officer shall determine, with advice from the Student Supreme Court, appropriate disciplinary penalties for students found guilty of violations of the Academic Honor Code.

3. In all cases referred to the Student Supreme Court, the University Judicial Officer shall submit the report from the chairman of the Academic Honor System Hearing Panel and a record of the student's history regarding academic integrity. The University Judicial Officer shall report the disposition of each case to the student, to the Dean of Faculties, and to the instructor involved.

(f) Student Supreme Court Responsibilities

1. The Student Supreme Court shall be responsible for hearing all cases brought before it by the University Judicial Officer. These proceedings shall be conducted in accordance with the guidelines in the Student Conduct Code and other applicable University guidelines.

2. The Court shall, in the light of information concerning this violation and the student's entire history regarding academic integrity, hold hearings to determine a recommended disciplinary penalty in accordance with the procedures of the Court.

(g) Penalties: The following are the possible disciplinary penalties for violation of the Academic Honor Code and may be imposed singularly or in any combination.

1. Expulsion: A permanent separation from the University without the opportunity for readmission.

2. Dismissal: An indefinite separation from the University. In order to be readmitted, a student dismissed for disciplinary reasons pursuant to the Academic Honor Code must file a petition for judicial clearance with the University Judicial Officer who will present the petition to the Honor System Committee for review and decision about whether or not the student shall receive a judicial clearance. All students who receive a judicial clearance will be permitted to return to

ability to assess the academic performance of another student.

6. Violations of the Academic Honor Code shall include any other act which impairs in any way the instructor's ability to assess the academic performance of students for whom the instructor has a responsibility.

7. Violations of the Academic Honor Code shall include alteration of grades or any other records related to the academic performance of students. This shall also include submitting any false records in order to gain admission to the University.

8. Violations of the Academic Honor Code shall include assisting, attempting to assist, or conspiring to assist another student in committing the offenses as outlined above.

9. Violations of the Academic Honor Code shall include attempting to commit any offense as outlined above.

(c) Student Responsibilities:

1. Each student shall be responsible for abiding by the Academic Honor Code at all times. If required by the instructor, at the conclusion of each examination or submission of an assignment, each student shall sign a pledge that s/he has neither given nor received aid from any unauthorized source during the examination or in preparing the assignment.

2. Any student who violates the Academic Honor Code is expected to report himself/herself to the instructor and/or the University Judicial Officer.

3. If a student observes cheating during an examination, the student should consult with the instructor of the course as soon as reasonable so that the cheating may be stopped. If a student otherwise observes or learns of another student's violation of the Academic Honor Code, the student shall either (1) ask the student to report the violation to the instructor of the course and/or the University Judicial Officer, or (2) report, the violation to the instructor of the course and the University Judicial Officer. In the event that a student asks another student to report himself/herself and such student does not do so, then the student shall report, as soon as practicable, the violation to the instructor of the course and/or the University Judicial Officer. The student should provide the name of such student or students involved, if known, and furnish such evidence as is available to support his/her charge.

(d) Faculty Responsibilities

1. ~~Each instructor shall be responsible for taking all reasonable steps to enhance academic integrity. S/he should give his/her students a clear indication of his/her support of the Academic Honor System and may require his/her students to sign a pledge at the conclusion of each examination that they have neither given nor received aid from any unauthorized source during the examination.~~

See
Attachment 2

2. An instructor may further define in writing his/her specification of the acts which shall constitute a violation of the Academic Honor Code as set forth in Section 6 b. The definition shall be explained to each class and shall be effective thereafter for that class.

3. When an instructor believes that a student has violated the Academic Honor Code in one of his/her classes, the instructor should discuss the matter with the student. The instructor and student may resolve the problem in a manner acceptable to both. The instructor may consult with or invite the participation of his/her department chair or dean in the effort to reach acceptable agreement with the student. The student may discuss the appropriateness of any academic response with the instructor's department chair or dean. Any agreement involving an academic penalty shall be put in writing, signed by both parties concerned, and reported by the instructor to the chair or dean and, for information only, to the University Judicial Officer. The University Judicial Officer shall take no further action based on this report alone.

4. If a satisfactory resolution is not reached at the departmental level, the instructor shall refer the matter to an Academic Honor System Hearing Panel. These panels shall consist of five members: one faculty member from the department (school) concerned and appointed by the chair (dean), one faculty member not from the department concerned but appointed by the Dean of Faculties, one student majoring in the department and appointed by the departmental Student Advisory Committee (if any), or, if not, by the departmental chair, and a second student appointed through procedures established by the Student Senate. The Panel shall be chaired by the Dean of Faculties or designee, who shall vote only in case of a tie. Procedures of this Hearing Panel shall be in compliance with rule 6 e, 6.105, Florida Administrative Code. The University Judicial Officer may sit as an ex-officio non-voting member of the Hearing Panel. The decision of this Panel shall be final with respect to the student's guilt or innocence and the appropriate academic penalty, if any. The student shall have the right to continue in the course during the hearing procedures. Should no determination be made before the end of the term, the instructor shall record ~~no grade (NG) until a final decision is made.~~

SEE
Attachment 3

the University on a probationary basis if the student has also met applicable readmission criteria.

3. Suspension: A separation from the University for a specified period of time, not to exceed two years. During the period of suspension, a student is excluded from classes and all other University privileges or activities. At the conclusion of the period of suspension, the student will be permitted to return to the University on a probationary basis if the student has also met applicable readmission criteria.

4. Probation: A conditional retention of student status until the student graduates from the University or is separated from the University for a period of not less than four years. During the period of the probation, a student's University privileges may be restricted at the discretion of the University Judicial Officer. (Probation for violations of the Academic Honor Code would be in effect for the duration of a student's normal stay on campus.)

5. Reprimand: A written statement from the University Judicial Officer expressing disapproval of conduct.

6. Nothing in this code shall preclude the imposition of other reasonable sanction or a combination of sanctions within the authority and discretion of the appropriate tribunal.

7. Disciplinary records shall be maintained in the office of the Vice President for Student Affairs.

(h) Honor System Committee.

An Honor System Committee shall be appointed by the University President. The Committee shall consist of three faculty, selected from a list of six provided by the Faculty Senate Steering Committee, and three students, selected from a list of six provided by the Student Senate. Student members shall be appointed to serve terms of one year and faculty shall be appointed to serve terms of three years. The Committee shall be chaired by the Vice President for Student Affairs. The Committee shall keep students and faculty informed concerning the provisions of the Academic Honor System, monitor the operation and effectiveness of the Academic Honor System, and make recommendations to the Faculty Senate and the Student Senate that it may deem appropriate.

(i) Amendment Procedures:

Amendments to the provisions of the Academic Honor System may be initiated by the above named Committee, by the Faculty Senate, the Student Senate, or by the Vice President for Academic Affairs. Amendments to the Academic Honor System must be approved by the Faculty Senate and the Student Senate. After approval, amendments shall be forwarded to the University President for implementation.